

**AZAD BHAWAN  
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**

Date: January 16, 2024

**NOTICE**

Applications are invited for running the Barber shop in Azad Bhawan starting from 10-02-2024 for the academic session 2023-24 as per the terms and conditions given in Annexure-1. The interested parties are requested to submit their application as per the format given in Annexure-2 along with a copy of certificates/papers in support of educational background, experience, and financial background of the last six months.

The sealed application may be dropped in the quotation box available with Security Guard at Azad Bhawan on or before January 31, 2024 by 5:30 pm. The short-listed parties will have to come personally for an interview in the office of the Chief Warden, Azad Bhawan along with testimonials (if any) in support of their application. The date and time of the interview will be announced later and will be displayed on the notice board of Azad Bhawan.

  
**Chief Warden  
Azad Bhawan**

मुख्य संरक्षक, आजाद भवन  
Chief Warden, Azad Bhawan  
भारतीय प्रौद्योगिकी संस्थान रुड़की  
Indian Institute of Technology Roorkee

**Copy to:-**

1. Dean of Students' Welfare for information, please.
2. ADOSW (Bhawan & Mess).
3. All Chief Warden/Warden for their Bhawan notice board.
4. Warden and Asstt. Warden Azad Bhawan with the request to be present at the time of the interview.
5. Material Management for the web portal.

**TERMS AND CONDITIONS**

1. It is mandatory for the owner to be present all the time in the Barber shop. If this term & condition will not be followed by the owner than contract will be cancelled.
2. The contract shall be up to 30-06-2024 in the first instance. In case, work is found satisfactory the same may extended up to 31-12-2024. Contract will be on stamp paper of Rs 10/-. The expenses of the same will be borne by the party.
3. The successful party will be required to deposit a **security of Rs. 5,000/-** The security of the shop can be revised in the future which will be mandatory to pay
4. The party shall provide services in the Barber shop as per the norms set by the Bhawan Authorities. The license shall display a price list duly approved by the DoSW/Chief Warden.
5. The party should not terminate the contract before the contracted period. The party should give a months' notice if desiring so. That security money will be forfeited if no such notice is given in advance.
6. The party shall pay usage charges of premises of **Rs. 1,180/- (1,000/-+18% GST)** per month to the Bhawan Fund in advance of the first week of each month. The rent of shops can be revised in future which will be mandatory to pay. The party has to vacate the premises at the end of the contract.
7. The Party shall bear the electricity charges of the shop, which are to be deposited in the Institute Account Office each month. The replacement of tubes, choke, bulbs etc. shall be the responsibility of the party.
8. The Party should have 2-3 years' experience of running Barber shop. The candidate has to submit/show the original certificate at the time of interview.
9. **The Party shall run the shop normally from 10:00 am to 2:30 pm and 4:00 pm to 9:00 pm (the shop timing can be extended, if it is required). In case of emergency, to close the shop for a day or so, party has to obtain the written approval from the Chief Warden. For keeping the shop closed without prior approval, a fine of Rs. 100/- per day or more as deemed fit by the Chief Warden would be imposed on the party.**
10. The services shall be sold on cash or digital mode (like BHIM, Phone Pe, Google pay & Paytm). The Bhawan Administration shall not be responsible for selling the articles/services on credit to anyone and also shall not be responsible for sales tax/business tax/income tax liabilities/labour law liabilities.
11. The DoSW/Chief Warden of the Bhawan shall have the power to cancel the contract without assigning any reason from immediate effect.
12. The party shall not exhibit or publish any advertisement outside shop without the permission of the DoSW/Chief Warden.
13. In case of any dispute, the DoSW, IIT Roorkee, shall act as an arbitrator whose decision shall be final and the party or the Bhawan Authorities will have no right to take any dispute to court of law.
14. DoSW/Chief Warden reserves the right to cancel any quotation without assigning any reason.

**Chief Warden**  
**Azad Bhawan**

मुख्य अधिकारी, आज़ाद भवन  
Chief Warden, Azad Bhawan  
भारतीय प्रौद्योगिकी संस्थान रुड़की  
Indian Institute of Technology Roorkee

Dated:

**APPLICATION FORM**

**Please affix a  
colored recent  
passport size  
photograph**

To,

Chief Warden  
Azad Bhawan  
IIT Roorkee,

Sir,

I am interested in running the Barber shop in Azad Bhawan for the session 2023-24 w.e.f. \_\_\_\_\_ (Please mention the tentative date for starting the shop). I have read the terms and conditions of the contract and I agree to abide by these, in case, I am given the contract of shop. Please consider my candidature.

\_\_\_\_\_  
(Signature of Applicant)

Full Name: \_\_\_\_\_

Father's Name : \_\_\_\_\_

Full Address: \_\_\_\_\_  
\_\_\_\_\_

Mobile No.: \_\_\_\_\_

Encl:

1. Rate list of various barber activities to be done in the shop

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**Annexure-1****Rate List for Barber Shop in Azad Bhawan**

<b>Work</b>	<b>Rate</b>
Simple Hair Cutting	
Stylish Hair Cutting	
Normal Shaving	
Foam Shaving	
Facial	
Face massage	
Others	
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	

Signature of Applicant:.....