

**INSTITUTE WORKS DEPARTMENT
INDIAN INSTITUTE OF TECHNOLOGY
ROORKEE**

No. IWD/I.E./Tender/316

Dated:13.02.2024

NOTICE INVITING TENDER (NIT)

(Tender)

1. General

Name of Work : On behalf of BOG, IIT Roorkee invites open **Percentage Rate E-Tenders in Two Bid system** (1.Technical 2. financial), having experience of working in Central/State Government, Public Sector undertaking/Autonomous Organization of the Central/State Government and working Contractors of IITR for Renovation/Maintenance/Landscaping of Horticulture etc for the work detailed below:

Name of the Work	Estimated Cost
Cheeling and weeding wild grass growing on the lawns in IIT Roorkee Campus	6.65 Lacs

2. Critical Data sheet :

Completion period of the Work	90 Days (03 months)
Tender Type (Open/Limited/EOI/Auction/Single)	Open
Tender Category (Services/Goods/Works)	Works
Type/Form of Contract (Work/Supply/ Auction/ Service/ Buy/ Empanelment/ Sell)	Work Contract
Product Category (Civil Works/Electrical Works / Fleet Management / Computer Systems)	Horticulture Works
Tender document publish date	15.02.2024 (18.00 Hrs)
Tender Document available for sale on website	15.02.2024 (18.00 Hrs) Tender document can only be of tender on the website http://eprocure.gov.in/eprocure/app .
Start Date of Seeking Clarification	Nil
Last Date of Seeking Clarification	Nil
Pre Bid Meeting Date	NIL
Bid Submission Start Date	01.03.2024 (10:00 Hrs)
Bid Submission End Date	09.03.2024 (15:00 Hrs)
Date & Time of opening of Tender (Technical Bid)	11.03.2024 (15:30 Hrs)
Date & Time of opening of Financial Bid (online)	Will be informed later on after the evaluation of Technical Bids (Only to the bidders who will successfully qualify the Technical Evaluation)
Validity of tender	90 days from the date of opening of financial bids.
Price Bid	To be uploaded only on CPP Portal (http://eprocure.gov.in/eprocure/app) in excel sheet
Tender Fee	Tender fee of Rs.1180 (Non-refundable) in the name of Registrar, IIT Roorkee in the form of DD or RTGS/NEFT transfer to Account Name- NON MHRD GOVERNMENT FUND IIT, Roorkee Account No: 00000032685865515, MICR Code: 247002094 and copy of the online deposit receipt/DD shall be enclosed along with <u>Technical bid.</u>
Earnest Money Deposit (EMD)	Earnest Money Deposit of Rs. 14000.00 (Fourteen Thousand Only) in the name of Institute Architect, IWD, IIT Roorkee in the form of Bankers Cheque/DD/FDR or RTGS/NEFT transfer Account Name- NON MHRD GOVERNMENT FUND IIT, Roorkee Account No: 00000032685865515, State Bank of India, Branch, IIT Roorkee, IFSC Code: SBIN0001069, MICR Code: 247002094 and copy of the online deposit receipt/DD shall be enclosed along with <u>Technical bid.</u> Tender fee /EMD may be submitted on line as per details given below.
Performance Guarantee (5%)	5% of awarded value in form of Bankers Cheque / DD / FDR / in the name of Institute Architect, IIT Roorkee after issue of Letter of Intent (LOA).
Security Deposit (5%)	EMD shall be adjusted as security deposit. Balance amount, if any, shall be submitted in form of Bankers Cheque / DD / FDR / in the name of Institute

	Architect, IIT Roorkee after issue of Letter of Intent (LOA).
Authority and place for submission of tender fee & Earnest Money Deposit (EMD), required documents (if any) and seeking clarifications on tender documents	Institute Architect, Institute Works Department, James Thomason Building, IIT Roorkee, Roorkee-247667 (India), Tel. No. 01332-285266
Email Address	ia@iitr.ac.in

3. Eligibility Criteria for submission of bid documents:

- a. Intending bidder should not be a joint venture (Copy of relevant documents clearly establishing the status of bidder to be submit in Technical Bid).

Experience of working in Central/State Government, Public Sector undertaking/Autonomous Organization of the Central/State Government and working Contractors of IITR shall only be accepted.

- b. **Experience of having successfully completed similar work individually costing not less than as stated below during the last 7 years ending previous day of last date of submission of bids.**

(i) Three similar works, each of value not less than 40% of the estimated cost,

OR

(ii) Two similar works, each of value not less than 60% of the estimated cost,

OR

(iii) One similar works of value not less than 80% of the estimated cost,

Completion certificate issued by Competent Authority will only be considered. Competent Authority means officer of not below the Rank of Executive Engineer/ Equivalent would be acceptable.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to last date of receipt of applications for this tender. (Copy of work completion certificate to be uploaded as proof of eligibility criteria in Cover-1)

c. **Similar works mean:- Maintenance of Horticulture and Landscaping works.**

1. **Turnover:** The Average Annual Turnover CA Certificate preferably with UDIN should be at least **50%** of estimated cost during the immediate last 3 consecutive Financial Years (2020-21, 2021-22, 2022-23) –balance sheet duly audited by Chartered Accountant. (Scanned copy of Certificate from CA preferably with UDIN Number to be uploaded). The year in which no turnover is shown would also be considered for working out the average.

2. Institute reserves the right to cancel any or all tenders without assigning any reason.

3. **No exemption in tender fee and EMD shall be applicable for firms registered under MSE/NSIC/Udyog Aadhaar.**

Therefore, all the bidders are required to submit the EMD and Tender fee as mentioned in Tender documents.

List of Documents to be scanned and uploaded under Cover-1 on e-tendering website to the last date and time mentioned in Critical data sheet:

Note: Physical submission of their documents is not required at the time of uploading of tender by bidders, However these documents should be submitted by bidder if asked by the institute subsequently for verification of documents

- 1) E.M.D. as stated above. (Submitted with Technical Bid)
- 2) Tender Form Fee (Submitted with Technical Bid)
- 3) Copy of Registration/ Enlistment letter of the firm/company/agency (if any).
- 4) Copy of valid PAN Card.
- 5) Copy of valid GST No.
- 6) The Average Annual Turnover CA Certificate preferably with UDIN should be at least 50% of estimated cost during the immediate last 3 consecutive Financial Years (2020-21, 2021-22, 2022-23).
- 7) Notarized Undertaking as per the tender document.

- 8) Experience Certificate of similar work of Govt. Offices/ Semi-Govt./ State Govt./ IITs/ PSUs / Autonomous Organizations of the Central/State Government.
- 9) Any other document as may be necessary in connection with the job tendered for, including certificate.
- 10) Bank Solvency certificate: Bidder should have to submit a solvency certificate of the amount equal to 40% of the tender cost of the work issued by a scheduled bank, clearly mentioning the validity or should not be more than One year old from last date of submission of bid.

List of Documents to be uploaded up to the last date and time mentioned above in Cover-2 (Financial Bid):

- a. Duly filled in priced BOQ.

Kindly note that no physical submission of duly filled in BOQ is required and it is to be uploaded only on e-tendering website.

**-Sd/-
Institute Engineer,
IWD, IIT Roorkee.**