

**INSTITUTE WORKS DEPARTMENT  
INDIAN INSTITUTE OF TECHNOLOGY  
ROORKEE**

No. IWD/ IE / E-Tender/317

Dated: January 09 , 2025

**Notice for Expression of Interest (EOI)**

**1. General:**

On behalf of BOG, IIT Roorkee (IITR) intends to invite online E-Tender EOI in **Two Bid system** (1. Technical 2. Financial) from reputed and competent Consultants having sufficient experience in providing Consultancy services in Government/ Public Sector Undertaking, Autonomous Organization of the Central/ State Government or reputed private organizations for providing consultancy services as detailed below:

**Name of Work: Appointment of consultant for comprehensive planning & work of “Storm Water Management” in IIT Roorkee campus.**

**2. Critical Data sheet:**

Tender/ EOI Fee	Tender fee of <b>Rs.1180 (Rs. 1000 Tender Fee + Rs. 180 18% GST Extra)</b> (Non-refundable), in the form of RTGS/NEFT transfer to IIT Roorkee Account No: 00000032685865515, Account Name – NON MHRD GOVERNMENT FUND IIT ROORKEE, State Bank of India, Branch, IIT Roorkee, IFSC Code: SBIN0001069, MICR Code:247002094 and copy of the deposit receipt shall be uploaded on e-tender.
Earnest /Security Money Deposit	<b>Rs. 60,000.00</b> (Rupees Sixty thousand only), Payment of EMD can be made by RTGS, NEFT in below mentioned account No. The bidders shall be required to upload the scanned copies of transaction of payment of tender EMD including e-receipt ( <b>clearly indicating UTR No. &amp; Tender Reference i.e. NIT No. must be entered in the remark at the time of online transaction of payment, failing which payment may not be considered</b> ) at the time of online bid submission on e-tendering website. Tender fee /EMD may be submitted on line as per details given below. 1. Account Name- NON MHRD GOVERNMENT FUND IIT EXPENDITURE. 2. Address- IIT Roorkee, Haridwar. a. Account No.- 00000032685865515 4. Account Description- Regular SB Chq-Entities. 5. Branch- IIT Roorkee 6. CIF No- 86531323246 7. IFS Code- SBIN0001069 8. MICR Code- 247002094
Completion period of the Work	Till execution of work
Tender/EOI Type (Open/Limited/EOI/Auction/Single)	Open
Tender/EOI Category (Services/Goods/Works)	Services
Type/Form of Contract (Work/Supply/ Auction/ Service/ Buy/ Empanelment/ Sell)	Service
Product Category (Civil Works/Electrical Works / Fleet Management / Computer Systems)	Consultancy Services
EOI document publish date	14.01.2025 (18:00 hrs)
EOI Document available	14.01.2025 (18:00 hrs)
Notice for EOI published on	<a href="https://eprocure.gov.in/epublish/app">https://eprocure.gov.in/epublish/app</a>

Start Date of Seeking Clarification	15.01.2025 (15:00 hrs)
Last Date of Seeking Clarification	20.01.2025 (15:00 Hrs)
Pre Bid Meeting Date	21.01.2025 (15:00 Hrs)
Bid Submission Start Date	24.01.2025 (15:00 Hrs)
Bid Submission End Date	03.02.2025 (15:00 Hrs)
Date & Time of opening of Tender (Technical Bid)	04.02.2025 (15:00 Hrs)
Date & Time of opening of Financial Bid	Will be informed later on after the evaluation of Technical Bids (Only to the bidders who will successfully qualify the Technical Evaluation)
Validity of bids	90 days from the date of opening of financial bids
Stipulated date of Commencement of work	Within ten days from the date of issue of "Letter of Acceptance" or as per the instructions of Engineer-in-charge.
Authority and place for submission of tender fee & Earnest Money Deposit (EMD), required documents (if any) and seeking clarifications on tender documents	<b>Institute Engineer, Institute Works Department, James Thomson Building, IIT Roorkee, Roorkee-247667 (India), Tel. No. 01332-285266/ 5275/ 5747 / 4955 / 5714</b>
Address for Communication	<b>Institute Engineer, Institute Works Department, James Thomson Building, IIT Roorkee, Roorkee-247667 (India), Tel. No. 01332-285266/ 5275/ 5747 / 4955 / 5714</b>
Email Address	<a href="mailto:deepak.ie@iitr.ac.in">deepak.ie@iitr.ac.in</a> / <a href="mailto:nepalaad@iitr.ac.in">nepalaad@iitr.ac.in</a> / <a href="mailto:jitendra.aee@iitr.ac.in">jitendra.aee@iitr.ac.in</a>

### 3. Eligibility Criteria for submission of bid documents:

(a) As per EOI document.

4. **Turnover:** The average financial annual turnover on Consultancy services should be at least Rs. 15.00 Lakhs during the immediate last 3 consecutive Financial Years (2021-22, 2022-23, 2023-24) balance sheet duly audited by Chartered Accountant. (copy of Certificate from CA to be enclosed). The year in which no turnover is shown would also be considered for working out the average.
5. The Bidder shall be a Registered Firm in India.
6. The Bidder shall have a registered Permanent Account Number (PAN) in India.
7. The bidder shall have a registered GST Number in India.
8. Only individual firms or entities can bid for the project. Joint bids submitted by two or more parties under a Joint Venture (JV) agreement will be disqualified.
9. The Signatory of the bidding document should be authorized by the board of Directors or Management of the firm to sign the proposal and enter into a contract with the Client.
10. Institute reserves the right to cancel any or all EOI without assigning any reason.
11. Document as per Annexure B.

**Institute Engineer,  
IWD, IIT Roorkee**