

**INSTITUTE WORKS DEPARTMENT
INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE**

No. IWD/E-Tender/136

Dated: September 12 , 2024

NOTICE INVITING TENDER

On behalf of BOG, I.I.T. Roorkee invites **Percentage Rate E-Tenders** in two Bid system (1. Technical 2. Financial) from competent, experienced and resourceful contractors of appropriate class & category registered with CPWD, MES, State PWD, State Municipal Corporation, Nagar Nigam, Nagar Palika Cantonment Board, PSU's of State/Central Government or having experience of working in Central/State Government, Public Sector undertaking/ Autonomous Organization of the Central/State Government and Working Contractor of IITR for the work detailed below:

Name of the Work	Estimated Cost (Approx.)	Completion Period
“Cleaning of Institute dustbins and collection and disposal of garbage in segregated form from West Ward of IIT Roorkee Campus”	₹ 42.00 Lakhs	Initially for 12 months and can be extended on year to year basis maximum for period of 2 years (1 + 1 year)

- Intending bidders are advised to visit IIT Roorkee website www.iitr.ac.in (https://www.iitr.ac.in/administration/pages/Tenders_EOI.html) and Central Public Procurement Portal (CPPP) <https://eprocure.gov.in/epublish/app> regularly till closing date of BID submission of tender for any corrigendum / addendum/ amendment.

2. Critical Data Sheet:

Sr. No.	Name of Organization	Indian Institute of Technology Roorkee
1.	Approximate cost of work	Rs. 42.00 Lakhs
2.	Tender Type (Open/Limited/EOI/Auction/Single)	Open
3.	Tender Category (Services/Goods/Works)	Works
4.	Type/Form of Contract (Work/Supply/ Auction/ Buy/ Empanelment/ Sell)	Work Contract
5.	Product Category (Civil Works/Electrical Works / Fleet Management / Computer Systems)	Garbage collection & disposal
6.	Date of Issue/Publishing Original Tender	14.09.2024 (15:00)
7.	Document Download / Sale Start Date	17.09.2024 (15:00)
8.	Seek Clarification Start Date	NIL
9.	Seek Clarification End Date	NIL
10.	Pre-bid Meeting	NIL
11.	Bid Submission Start Date	25.09.2024 (15:00)
12.	Bid Submission Closing Date	08.10.2024 (15:00)
13.	Bid Opening Date	09.10.2024 (15:00)
14.	Date & Time of opening of Financial Bid	Will be informed later on after the evaluation of Technical Bids (Only to the bidders who will successfully qualify the Technical Evaluation)
15.	Tender Fee	Tender fee of Rs.1180 (Rs. 1000 Tender Fee & Rs. 180 18% GST) (Non-refundable) in the name of Registrar, IIT Roorkee in the form of DD or RTGS/NEFT transfer to IIT Roorkee Account No: 00000032685865515 , State Bank of India, Branch IIT Roorkee, IFSC Code: SBIN0001069 , MICR

		<p>Code:247002094 and copy of the <u>deposit receipt/ DD shall be uploaded on e-tender.</u></p> <p>Or NSIC/MSE certificate comprising relevant category of work should be uploaded for tender fee and EMD Exemption. Also, the bidder has to submit an undertaking regarding Bid Security Declaration as per Annexure-I.</p>
16.	Earnest Money Deposit	<p>Rs. 84,000.00 (Rs. Eighty Four Thousand Only)</p> <p>Payment of EMD can be made by RTGS, NEFT in below mentioned account No. The bidders shall be required to upload the scanned copies of transaction of payment of tender EMD including e-receipt (clearly indicating UTR No. & Tender Reference i.e. NIT No. must be entered in the remark at the time of online transaction of payment, failing which payment may not be considered) at the time of online bid submission on e-tendering website.</p> <p>Tender fee /EMD may be submitted on line as per details given below.</p> <p>1. Account Name- NON MHRD GOVERNMENT FUND IIT ROORKEE. Address- IIT Roorkee, Haridwar. a. Account No.- 00000032685865515 4. Account Description- Regular SB Chq-Entities. 5. Branch- IIT Roorkee, 6. CIF No- 86531323246 7. IFS Code. - SBIN0001069, 8. MICR Code. - 247002094</p> <p>Or NSIC/MSE certificate comprising relevant category of work should be uploaded for tender fee and EMD Exemption. Also, the bidder has to submit an undertaking regarding Bid Security Declaration as per Annexure-I.</p>
17.	Performance Guarantee (5%)	<p>5% of awarded value shall be submitted in form of in the form of Bankers Cheque / DD / FDR in the name of Institute Engineer, IIT Roorkee after issue of Letter of Acceptance (LOA).</p>
18.	Security Deposit (5%)	<p>5% of awarded value shall be submitted in form of Bankers Cheque / DD / FDR in the name of Institute Engineer, IIT Roorkee after issue of Letter of Acceptance (LOA).</p>
19.	No. of Covers (1/2)	02 (Cover-1 for Part A- Technical + Cover-2 Part B for Financial Bid).
20.	Bid Validity Days (180/120/90/60/30)	90 days from the date of opening of financial bids
21.	Stipulated date of Commencement of work	Within seven days from the date of issue of "Letter of Acceptance" or as per the instructions of Engineer-in-charge.
22.	Address for submission of documents or other communication.	Institute Engineer, Institute Works Department, James Thomason Building, IIT Roorkee, Roorkee-247667 (India), Tel. No. 01332-285266
23.	Email Address	ie@iitr.ac.in / nepalaad@iitr.ac.in / jitendra.ace@iitr.ac.in

3. Eligibility Criteria for submission of bid documents:

(a) **Experience of having successfully completed similar work individually costing not less than as stated below during the last 7 years ending previous day of last date of submission of bids.**

- (i) Three similar works, each of value not less than **40%** of the estimated cost,
OR
- (ii) Two similar works, each of value not less than **60%** of the estimated cost,
OR
- (iii) One similar works of value not less than **80%** of the estimated cost,

Completion certificate issued by Competent Authority will only be considered. Competent Authority means officer of not below the Rank of Executive Engineer/ Equivalent would be acceptable.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to last date of receipt of applications for this tender. (Copy of work completion certificate to be uploaded as proof of eligibility criteria in Cover-1/ Technical bid).

(C) **Similar works mean: - Cleaning, collection & disposal of garbage & biodegradable and non-biodegradable waste from dustbins in segregated manner from PSUs/ Semi-Govt./ Govt. / Autonomous Institutions / Departments/ Offices.**

4. **Turnover:** The average financial annual turnover on similar works should be at least **50%** of estimated cost during the immediate last 3 consecutive Financial Year (2020-21, 2021-22, 2022-23) balance sheet duly audited by Chartered Accountant. (Scanned copy of Certificate from **CA with valid UDIN** to be submitted with technical bid). The year in which no turnover is shown would also be considered for working out the average.
5. Institute reserves the right to cancel any or all tenders without assigning any reason.
6. Tender is invited initially for one year however it can be extended year to year basis maximum up to 2 years subjected to the performance of the bidder. However, for the renewal of the contract bond, bidder has to deposited all the requisite documents like security deposit, performance guarantee insurance, performance report, any other document etc. as required by the department.

List of Documents to be scanned and uploaded on e-tendering website and submitted up to the last date and time mentioned in Critical data sheet:

Note: Physical submission of their documents is **not required** at the time of uploading of tender by bidders, however these documents should be submitted by bidder, if asked by the institute subsequently for verification of documents

- 1) Documents regarding legal status of firm and written power of attorney of the signatory.
- 2) Tender Fee & EMD.
- 3) Copy of work completion certificate as proof of eligibility criteria.
- 4) Notarized Undertaking as per the tender document.
- 5) Turnover Certificate from CA preferably with UDIN Number of last three consecutive financial years (2020-21, 2021-22, 2022-23) duly audited by a Chartered Accountant.
- 6) GST registration certificate.
- 7) PAN.
- 8) Copy of ESIC registration certificate
- 9) Copy of EPFO Registration certificate
- 10) Bank Solvency Certificate not less than 40% of the estimated cost of the work issued by a scheduled bank which is not more than 1-year-old from the last date of tender submission (including extension time).
- 11) Valid Labour Registration Certificate (if applicable)
- 12) Bank Mandate form as per Annexure – II.
- 13) Copy of proof of ownership/ hire of big size tractor & trolley/ tripper.

Note:

1. **If any information furnished by the bidder is found as false/fabricated then his/her bid will be rejected and treated as cancelled, even if the same is detected at any stage of the contract and would lead to termination of the contract beside forfeiture of EMD /Security deposit or both and liabilities towards prosecution under appropriate law.**
2. Each Page of the bid document shall be signed and stamped by the bidder or Authorized Signatory.

List of Documents to be enclosed up to the last date and time mentioned above in Cover-2 (Financial Bid):

- a. Duly filled in priced BOQ (Part B- Financial Bid).

Kindly note that no physical submission of duly filled in BOQ is required and it is to be uploaded only on e-tendering website.

**-Sd/-
Institute Engineer,
IWD, IIT Roorkee**