

NEW HOSTEL VIGYAN KUNJ
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE

Dated: 11.12.2021

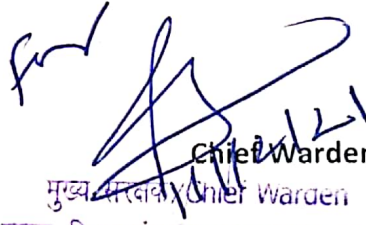
NOTICE

Sealed Expression of interest (EOI) are invited for running the Coffee Shop in New Hostel Vigyan Kunj starting from 05.01.2022 for the session 2022-23, as per the terms and conditions given in Annexure -1 and EOI in the given format (Annexure-2) with experience certificates, testimonials and documents showing their financial background are to be dropped in the quotation box available with the Security Guard/Office at New Hostel Vigyan Kunj on or before 27.12.2021 by 05:30 P.M.

The interested parties will have to come personally for an interview at Chief Warden, New Hostel Vigyan Kunj office, along with the originals of attached documents (if any) in support of their claim. The date and time of the interview will be announced later on the New Hostel Vigyan Kunj notice board.

Copy to:-

1. Dean of Students (W) for information, please.
2. ADOSW (Bhawan & Mess).
3. Registrar, I.I.T. Roorkee for his kind information, please
4. All Chief Warden/Warden for their Bhawan notice board.
5. Warden and Asstt. Warden New Hostel Vigyan Kunj with the request to be present at the time of interview.
6. All notice boards Club/Nescafe/I.I.T. Canteen
7. Material Management for the web portal.


Chief Warden
मुख्य वरिष्ठ अधिकारी
न्यू हास्टल, विज्ञान कुंज / New Hostel Vigyan Kunj
भारतीय प्रौद्योगिकी संस्थान, रुड़की / IIT Roorkee

TERMS AND CONDITIONS


1. The contract shall be up to 30.06.2022 in the first instance. In case, work is found satisfactory, the same may be extended up to 31.12.2022. Contract will be on stamp paper of Rs. 10/-. The expenses of the same will be borne by the licensee.
2. The successful licensee will be required to deposit a refundable security of **Rs. 5000/-**. In case the tender is extended then re-payment of the security fund is not required.
3. The licensee shall prepare the items in the Coffee shop as per the norms set by the Bhawan Authorities. The licensee shall display the price list duly approved by the DOSW/Chief Warden at the sale counter and near the main gate of the Coffee shop. Apart from approved list of items, if licensee is interested to sell other items, prior approval from DOSW/Chief warden is mandatory.
4. The licensee shall pay a sum of **Rs. 1000/-** per month to the Bhawan Fund in advance in the first week of each month. The party has to vacate the premises at the end of the contract.
5. The licensee shall bear electricity charges of the Coffee shop, which are to be deposited in the Institute Account Office each month. Major civil and electrical works will be attended to by IIT Roorkee. Minor maintenance jobs such as replacement of light bulbs, tube lights, RO Purifier etc. are the responsibility of the Coffee Shop /catering contractor.
6. The licensee shall run the canteen normally from 02.00 AM to 2.00 PM (or as time to time approved by the authority). In case of emergency, in order to close the Coffee Shop for a day or so, party has to obtain the written approval of the Chief Warden.
7. **The items shall be sold on cash or digital mode (like paytm/Phone pe and etc).** The Bhawan Administration shall be in no way responsible for licensee selling the articles on credit to anyone and sales tax/business tax/income tax liabilities/ labour law liabilities etc.
8. The licensee has to maintain the cleanliness, the quality of eatable items and hygienic condition in the Coffee Shop area which can be checked by Chief warden/Bhawan Council/DOSW/ Committee appointed by the DOSW from time to time.
9. The licensee shall not exhibit or publish any advertisement outside canteen without the permission of the DOSW/Chief Warden/Bhawan Council.
10. In case of any complain from the Chief Warden's office, the DOSW, IIT Roorkee, shall act as an arbitrator whose decision shall be final and the party or the Bhawan Authorities will have no right to take any dispute to court of law.

11. All the Coffee Shop staff shall be medically fit for which they will be required to produce medical certificate of fitness from IIT Hospital or other recognized hospital.
12. Use and sale of alcohol, liquor, Gutka, cigarette and restricted drugs is not allowed in the Coffee Shop. If some students are found to be using any of these items, the licensee will immediately inform the Chief Warden about it. Smoking is also strictly prohibited in the Coffee Shop.
13. The licensee should have Experience of Minimum Two years.
14. The party shall maintain the suggestion book, which would be signed monthly by the Chief Warden and Member Secretary.
15. **Issues related to Hygiene in the Coffee Shop**
 - a) Cleaning and Housekeeping of kitchen and Dining area will be sole responsibility of the caterer.
 - b) Cleaning of utensils, cutlery, crockery, kitchen equipment and furniture is also responsibility of the caterer. The highest possible standards are expected in this regard.
 - c) Highest levels of hygiene must be maintained by the workers in terms of using soaps for hand wash.
16. Any modifications/Changes to be made in the Bhawan Coffee Shop menu has to be proposed by the Member Secretary of the respective Bhawan Council, approved by the Chief Warden and final approval should be taken from the DOSW.
17. Caterer should not outsource the Contract given to him to some other party in any case. If found, the contract would be terminated immediately and will be blacklisted for entering in IITR in future.
18. The Licensee should have food license certificate from District food Health Office. Certificate should be on the name of licensee or Coffee Shop name. Once the tender is assigned, he has to submit it within the time stipulated i.e. Fifteen days, for availing the tender.
19. Licensee will maintain the decorum of Bhawan such as proper cycle parking, no littering around Coffee Shop etc.
20. All the Coffee Shop staff vehicles will be parked outside hostel or in the parking zone only.
21. DOSW/Chief Warden reserves the right to cancel any quotation without assigning any reason.

22. The DOSW/Chief Warden of the Bhawan shall have the power to cancel the contract without assigning any reason.

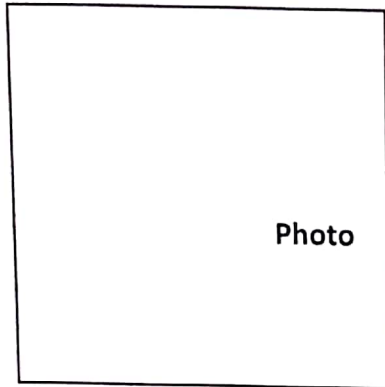
Signature of Contractor:

Name:


Chief Warden
मुख्य सरदार / Chief Warden
न्यू हास्टल, विज्ञान कुंज / New Hostel Vigyan Kunj
मा० प्रि० सं०, रुड़की / IIT Roorkee


Dated: _____, 2021

APPLICATION FORM



To,
Chief Warden
_____ Bhawan
I.I.T. Roorkee

Sir,

I am interested in running the Coffee Shop of _____ Bhawan for the session 2022-23 w.e.f. _____. Please consider my candidature. I have read the terms and conditions of the contract and I agree to abide by these, in case, I am given the contract of the Canteen.

Encl. : 1.SIGNATURE OF APPLICANT

FULL NAME _____

FATHER'S NAME _____

FULL ADDRESS _____

TELE.NO. _____



कार्यालय अधिष्ठाता छात्र कल्याण /Office of Dean of Students' Welfare
भारतीय प्रौद्योगिकी संस्थान रुड़की/Indian Institute of Technology Roorkee
रुड़की / Roorkee 247667 (उत्तराखण्ड / Uttarakhand)
Phone: (01332)-(28) 5246; email: dosw@iitr.ac.in

No. Dean / 1099 /

Dated: January 15, 2021

All Chief Wardens

The following rate list of the eatable items supplied at all the Bhawan Canteens will be applicable with immediate effect. You are requested to please ensure the display rates in your Bhawan Canteen.

| S. No. | Item | Quantity/Size/ Specification | Rates in Rs. |
|--------------------------------------|--|------------------------------|--------------|
| Paratha | | | |
| 1. | Plain Paratha with Chutney/Sauce | 8-10" dia | 10/- |
| 2. | Aloo Paratha with Chutney/Sauce | 8-10" dia | 15/- |
| 3. | Piyaj/Mix Aloo-Pyaj Paratha with Chutney/Sauce | 8-10" dia | 15/- |
| 4. | Gobhi/Mix Gobhi-Pyaj Paratha with Chutney/Sauce | 8-10" dia | 15/- |
| 5. | Mooli Paratha with Chutney/Sauce | 8-10" dia | 15/- |
| 6. | Mixed Veg Paratha with Chutney/Sauce | 8-10" dia | 25/- |
| 7. | Paneer Paratha with Chutney/Sauce | 8-10" dia | 25/- |
| 8. | Paneer Pyaj Paratha with Chutney/Sauce | 8-10" dia | 20/- |
| 9. | Egg Paratha with Chutney/Sauce | 8-10" dia | 20/- |
| Fries | | | |
| 1. | Samosa with Chutney/Sauce | 50-60 gm | 7/- |
| 2. | Bonda with Chutney/Sauce | 50-60 gm | 10/- |
| 3. | Mix Pakoda with Chutney/Sauce | 100 gm | 30/- |
| 4. | Panner Pakoda with Chutney/Sauce | 100 gm | 40/- |
| 5. | Bread Pakoda with Chutney/Sauce | 100 gm | 10/- |
| 6. | Hara Bhara Kabab (made of multiple mashed vegetables) | 6 pcs. | 50/- |
| 7. | Veg Captain Kabab (Fried & boiled vegetables filling) | 4 pcs. | 30/- |
| 8. | Vegetable Golden Queen (Multiple vegetables fried & mixed) | 100 gm | 40/- |
| 9. | Gobhi Crispy (Gobhi dumplings fried in Indian masala) | 8 Pcs | 30/- |
| 10. | Potato Chilly (Potato sticks fried with Cornflower & Chilly) | 100 gm | 40/- |
| 11. | French Fries | 100 gm | 25/- |
| 12. | Potato Roll (made of potato, beans, carrot, crums, cornflower) | 6 pcs, each of regular size | 30/- |
| 13. | Spring Roll | 6 pcs, each of regular size | 20/- |
| 14. | Veg Patties | Regular size | 15/- |
| 15. | Masala Patties (Veg) | Regular size | 20/- |
| 16. | Paneer Patties | Regular size | 25/- |
| 17. | Poha (Full Plate) | Standard 6" plate | 30/- |
| 18. | Poha (Half Plate) | | 20/- |
| 19. | Sprouts (prepared with multiple grains) | 100 gm | 25/- |
| Omelet, Bread & Bun Items | | | |
| 1. | Bread Butter | 2 slices | 15/- |
| 2. | Bun Butter | Regular size bun | 15/- |
| 3. | Plain Omelets | 2 eggs | 20/- |

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| | | | |
|--------------------------|--|-----------------------------|------|
| 4. | Plain Omelets | 1 egg | 15/- |
| 5. | Bun Omelets | 1 egg | 20/- |
| 6. | Bun Omelets | 2 eggs | 30/- |
| 7. | Bread Omelets | 1 egg, 2 slices | 20/- |
| 8. | Bread Omelets | 2 egg, 2 slices | 25/- |
| 9. | Toast Bhujia | 2 eggs | 25/- |
| 10. | Toast Bhujia | 1 egg | 20/- |
| 11. | French Toast | 2 slices | 25/- |
| 12. | Cheese Chilli Toast (Cheese, Vegetables & Bread Grilled) | 2 slices | 30/- |
| 13. | Half Egg Fry | 1 egg, 1 slice | 15/- |
| 14. | Full Egg Fry | 1 egg, 1 slice | 15/- |
| 15. | Boiled Egg | 1 egg | 7/- |
| 16. | Bun Samosa with Chutney/Sauce | 50-60 gm samosa | 15/- |
| 17. | Bun Bonda with Chutncy/Sauce | 50-60 gm bonda | 15/- |
| 18. | Veg Vada Pav (Vada made of Potato & Onion) | 50-60 gm | 15/- |
| 19. | Paneer Vada Pav (Vada made of Paneer & Vegetables) | 50-60 gm | 25/- |
| 20. | Veg Burger with Chutney/Sauce | Regular size bun | 25/- |
| 21. | Cheese Burger with Chutney/Sauce | Regular size bun | 35/- |
| 22. | Burger (Mac D Tikki) | Regular size bun | 30/- |
| 23. | Burger (Mac D Tikki + Cheese) Veg | Regular size bun | 40/- |
| Sandwiches | | | |
| 1. | Aloo Sandwich (Grilled) with Chutney/Sauce | 2 slices, each of 8" | 30/- |
| 2. | Vegetable Sandwich (Grilled) with Chutney/Sauce | 2 slices, each of 8" | 35/- |
| 3. | Cheese Grilled Sandwich with Chutney/Sauce | 2 slices, each of 8" | 40/- |
| 4. | Paneer Sandwich with Chutney/Sauce | 2 slices, each of 8" | 40/- |
| 5. | Mixed Sandwich with Paneer with Chutney/Sauce | 2 slices, each of 8" | 40/- |
| 6. | Egg Sandwich with Chutney/Sauce | 2 slices, each of 8" | 35/- |
| 7. | Egg Grilled Sandwich (Grilled Sandwich with Egg & Vegetables) with Chutney/Sauce | 2 slices, each of 8" | 35/- |
| Continental Items | | | |
| 1. | Fry Noodles (Full Plate) with Chutney/Sauce | Standard 6" plate | 30/- |
| 2. | Fry Noodles (Half Plate) with Chutney/Sauce | - | 20/- |
| 3. | Chowmin (Full Plate) with Chutney/Sauce | Standard 6" plate | 30/- |
| 4. | Chowmin (Half Plate) with Chutney/Sauce | - | 20/- |
| 5. | Egg Noodles (Full Plate) with Chutney/Sauce | 2 egg | 35/- |
| 6. | Egg Noodles (Half Plate) with Chutney/Sauce | 1 egg | 25/- |
| 7. | Egg ChowminBhujia (Full Plate) with Chutney/Sauce | 2 egg | 35/- |
| 8. | Egg ChowminBhujia (Half Plate) with Chutney/Sauce | 1 egg | 25/- |
| 9. | Macroni (Full Plate) with Chutney/Sauce | Standard 6" plate | 25/- |
| 10. | Macroni (Half Plate) with Chutney/Sauce | - | 20/- |
| 11. | Cheese Pasta (Full Plate) | Standard 6" plate | 40/- |
| 12. | Cheese Pasta (Half Plate) | - | 30/- |
| 13. | Veg Pizza | 6" base | 70/- |
| 14. | Veg Momos | 6 pcs, each of regular size | 30/- |
| 15. | Momos 65/Momos Golden Fry (Momos 65 with soyabean & Paneer (Vegetables)) | 6 pcs, each of regular size | 30/- |
| 16. | Hot Dog | 8" base | 35/- |

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| South Indian Dishes | | | |
|---------------------|--|-------------------|------|
| 1. | Upma (Full Plate) | Standard 6" plate | 30/- |
| 2. | Upma (Half Plate) | | 20/- |
| 3. | Uttapam with Sambhar & Coconut chutney | 8-10" dia | 40/- |
| 4. | Idli with Sambhar & Coconut Chutney | 2 nos. Idli | 30/- |
| 5. | Chinese Idli (Idli Cooked with Chinese toppings) | 2 nos. Idli | 30/- |
| 6. | Masala Dosa with Sambhar & Coconut Chutney | Regular size dosa | 40/- |
| 7. | Plain Dosa with Sambhar & Coconut Chutney | Regular size dosa | 25/- |
| 8. | Medu Vada with Sambhar & Coconut Chutney | 2 nos. vada | 30/- |
| Beverages | | | |
| 1. | Tea Special | 150 ml | 10/- |
| 2. | Tea (Dhoodh Patti) | 150 ml | 10/- |
| 3. | Tea with tea bag | 150 ml | 10/- |
| 4. | Premium Cardamom Tea | 150 ml | 15/- |
| 5. | Hot Lemon Tea | 150 ml | 10/- |
| 6. | Ice Tea | 200 ml | 15/- |
| 7. | Sweet Milk (Full Cream) | 250 ml | 20/- |
| 8. | Badam Milk (Hot) (Full Cream) | 250 ml | 25/- |
| 9. | Bournvita Milk (Hot/Cold) (Full Cream) | 250 ml | 20/- |
| 10. | Bournvita Milk (Double toned) | 250 ml | 15/- |
| 11. | Hot Coffee (Regular) | 200 ml | 20/- |
| 12. | Cold Coffee | 250 ml | 25/- |
| 13. | Banana/Mango Shake | 250 ml | 25/- |
| 14. | Banana/Mango Shake (Ice Cream) | 250 ml | 30/- |
| 15. | Milk Shake | 250 ml | 25/- |
| 16. | Milk Shake (Ice Cream) | 250 ml | 30/- |
| 17. | Chocolate Shake | 250 ml | 30/- |
| 18. | Oreo Shake | 250 ml | 25/- |
| 19. | Lassi | 250 ml | 25/- |
| 20. | NimbuPani | 250 ml | 10/- |
| Soups | | | |
| 1. | Tomato Soup | 150 ml | 30/- |
| 2. | Sweet Corn Soup | 150 ml | 30/- |
| 3. | Hot & Sour Soup | 150 ml | 30/- |
| 4. | Chicken Soup | 150 ml | 40/- |
| Pastries & Rolls | | | |
| 1. | Pineapple Pastry | Regular size | 25/- |
| 2. | Pineapple Pastry (Egg Less) | Regular Size | 30/- |
| 3. | Cream Roll | Regular size | 10/- |
| 4. | Swiss Roll | Regular size | 10/- |
| Meals | | | |
| 1. | Plain Chapati | Regular size | 7/- |
| 2. | Butter Chapati | Regular size | 8/- |
| 3. | Aloo Jeera (Full Plate) | 250 gm | 40/- |
| 4. | Aloo Jeera (Half Plate) | 150 gm | 25/- |
| 5. | Shahi Paneer (Full Plate) | 250gm | 60/- |

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| 6. | Shahi Paneer (Half Plate) | 150 gm | 35/- |
| 7. | Paneer Butter Masala (Full Plate) | 250 gm | 60/- |
| 8. | Paneer Butter Masala (Half Plate) | 150 gm | 35/- |
| 9. | Paneer Bhurjee (Full Plate) | 250 gm | 60/- |
| 10. | Pancr Bhurjee (Half Plate) | 150 gm | 35/- |
| 11. | Manchuriyan (Veg) | 8 Piece | 50/- |
| 12. | Pao Bhaji | 2 Pao with Bhaji & Salad | 35/- |
| 13. | Plain Paratha with Achar and Chhole/Rajma/ Mix Veg/ Aloo Mutor | 8-10" dia | 40/- |
| 14. | Rice with Chhole/Rajma/KadhiPakoda | 250 gm | 40/- |
| 15. | ChholaBhatura | 2 Bhaturas of regular size | 40/- |
| 16. | ChholaKulcha | 2 Kulchas of regular size | 30/- |
| 17. | Fried Rice (Full Plate) | Standard 6" plate | 30/- |
| 18. | Fried Rice & Manchuriyan (4 piece) | Standard 6" plate | 50/- |
| 19. | Noodles & Manchuriyan (4 piece) | Standard 6" plate | 40/- |
| 20. | Egg Fried Rice | 1 Egg | 35/- |
| 21. | Egg Fried Rice | 2 Eggs | 40/- |
| Packed Items | | | |
| 1. | Packed Namkeen, Biscuits, Chocolates, Beverages | As marked | M.R.P. Discounted M.R.P. as per product |

Copy to:
1. ADoSWs.

M.K. Barua
15-1-21
(M.K. Barua)
Dean of Students' Welfare
अधिष्ठाता छात्र कल्याण
Dean of Student's Welfare
भा० प्रौ० सं० रुड़की/I.I.T. Roorkee