

**INSTITUTE WORKS DEPARTMENT  
INDIAN INSTITUTE OF TECHNOLOGY  
ROORKEE**

No. IWD/I.A./2025-26/e-Tender/C-26

Dated: 19.12.2025

**NOTICE INVITING TENDER (NIT)**

**1. General**

(e-Tender)

**Name of Work:** On behalf of BOG, IIT Roorkee invites open **Percentage Rate E-Tenders** in **Two Bid system** (1.Technical 2. financial), having experience of working in Central/State Government, Public Sector undertaking/Autonomous Organization of the Central/State Government and working Contractors of IITR for Renovation/Maintenance/Landscaping/Development/ Gardens/Lawns of Horticulture etc for the work detailed below:

Name of the Work	Estimated Cost
<b>New Development the old Damage Lawn in Electronics &amp; communication Department at IIT Roorkee Campus.</b>	<b>4.63 Lacs</b>

**2. Critical Data sheet:**

Completion period of the Work	06 Months
Tender Type (Open/Limited/EOI/Auction/Single)	Open
Tender Category (Services/Goods/Works)	Works
Type/Form of Contract (Work/Supply/ Auction/ Service/ Buy/ Empanelment/ Sell)	Work Contract
Product Category (Civil Works/Electrical Works / Fleet Management / Computer Systems)	Horticulture Works
Tender document publish date	19.12.2025 (18:00 Hrs.)
Tender Document available for sale on website	19.12.2025 (18:00 Hrs.) Tender document can only be of tender on the website <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a> .
Start Date of Seeking Clarification	Nil
Last Date of Seeking Clarification	Nil
Pre Bid Meeting Date	Nil
Bid Submission Start Date	02.01.2026 (15:00 Hrs)
Bid Submission End Date	12.01.2026 (15:00 Hrs)
Date & Time of opening of Tender (Technical Bid)	13.01.2026 (15:30 Hrs)
Date & Time of opening of Financial Bid (online)	Will be informed later on after the evaluation of Technical Bids (Only to the bidders who will successfully qualify the Technical Evaluation)
Validity of tender	90 days from the date of opening of financial bids.
<b>Price Bid</b>	To be uploaded only on CPP Portal ( <a href="http://eprocure.gov.in/eprocure/app">http://eprocure.gov.in/eprocure/app</a> ) in excel sheet
<b>Tender Fees</b>	Rs. 1180 (including 18% GST) Nonrefundable
<b>EMD</b>	Rs. 10,000.00 (Ten Thousand Only)
Mode of Submission of EMD and Tender Fee	By RTGS, NEFT in below mentioned account no.: 1. <b>Name of Bank</b> - State Bank of India 2. <b>Branch</b> - IIT Roorkee 3. <b>Account No.</b> - 43508683377 4. <b>Account Name</b> - IITR EMD AND TENDER FEE ACCOUNT (Account Type – Saving Account) 5. <b>IFS Code</b> - SBIN0001069 6. <b>MICR Code</b> – 247002094 The bidders shall be required to upload the scanned copies of transaction of payment of Tender Fee/ EMD including e-receipt (clearly indicating UTR No. & Tender Reference i.e. NIT No. must be entered in the remark at the time of online transaction of payment, failing which payment may not be considered) at the time of online bid submission on e-tendering website. <p style="text-align: center;"><b>OR</b></p> 1. <b>Tender Fee:</b> In shape of Demand Draft in favour of <b>Registrar, IIT Roorkee</b> payable at Roorkee. 2. <b>EMD:</b> In the form of Bankers Cheque / Demand Draft / FDR in the name of <b>Institute Architect, IIT Roorkee</b> .

	<p>Scanned copy of Tender Fee/ EMD to be uploaded in Cover-1 and Tender fee/EMD in original in sealed envelope should reach on or before the last date and time of bid submission to the address mentioned below:</p> <p><b>Office of the Institute Architect</b>  <b>Institute Works Department</b>  <b>James Thomason Building(Main Building)</b>  <b>IIT Roorkee, Roorkee</b>  <b>Haridwar, Uttarakhand-247667</b>  <u>Instruction for submission of Tender Fee &amp; EMD (in case of Bankers Cheque/Demand Draft/FDR).</u></p> <p>1. NIT number &amp; Name of the Work should be clearly super scribed on the top of the envelope with firm's/ bidder's name &amp; address. Bids may be rejected if NIT number &amp; Name of the Work is not mentioned on the Envelope.  2. Bids shall be considered as UNRESPONSIVE and shall be summarily rejected in the case of non-submission of original EMD and Tender fee as per stipulated date &amp; time OR if any discrepancy is found at any stage.</p>
Performance Guarantee (5%)	5% of awarded value shall be submitted in the form of Bankers Cheque / DD / FDR / in the name of <b>Institute Architect, IIT Roorkee</b> after issue of Letter of Intent (LOA).
Security Deposit (5%)	5% of awarded value shall be submitted in the form of Bankers Cheque /DD / FDR / Bank Guarantee in the name of <b>Institute Architect, IIT Roorkee</b> after issue of Letter of Acceptance (LOA).
Authority and place for submission of tender fee & Earnest Money Deposit (EMD), required documents (if any) and seeking clarifications on tender documents	<b>Institute Architect, Institute Works Department, James Thomason Building, IIT Roorkee, Roorkee-247667 (India), Tel. No. 01332-285197</b>
Email Address	ia@iitr.ac.in

**3. Eligibility Criteria for submission of bid documents:**

- a. Intending bidder should not be a joint venture (Copy of relevant documents clearly establishing the status of bidder to be submit in Technical Bid).

**4. Experience of working in Central/State Government, Public Sector undertaking/Autonomous Organization of the Central/State Government and working Contractors of IITR shall only be accepted.**

- a. **Experience of having successfully completed similar work individually costing not less than as stated below during the last 7 years ending previous day of last date of submission of bids.**

- (i) Three similar works, each of value not less than 40% of the estimated cost,  
OR  
(ii) Two similar works, each of value not less than 60% of the estimated cost,  
OR  
(iii) One similar works of value not less than 80% of the estimated cost,

Completion certificate issued by Competent Authority will only be considered. Competent Authority means officer of not below the Rank of Executive Engineer/ Equivalent would be acceptable.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to last date of receipt of applications for this tender. (Copy of work completion certificate to be uploaded as proof of eligibility criteria in Cover-1)

**1. Similar works mean: - Renovation/Maintenance/Landscaping/Development/ Horticulture Work of Lawns and Gardens.**

2. **Turnover:** The Average Annual Turnover CA Certificate preferably with UDIN should be at least **50%** of estimated cost during the immediate last 3 consecutive Financial Years (2022-23, 2023-24, 2024-25) –balance sheet duly audited by Chartered Accountant. (Scanned copy of Certificate from CA preferably with UDIN Number to be uploaded). The year in which no turnover is shown would also be considered for working out the average.

3. Institute reserves the right to cancel any or all tenders without assigning any reason.
4. **No exemption in tender fee and EMD shall be applicable for firms registered under MSE/NSIC/Udyog Aadhaar for works other than services. Therefore, all the bidders are required to submit the EMD and Tender fee as mentioned in Tender documents.**

**List of Documents to be scanned and uploaded under Cover-1 on e-tendering website to the last date and time mentioned in Critical data sheet:**

**Note: Physical submission of their documents is not required at the time of uploading of tender by bidders, however these documents should be submitted by bidder if asked by the institute subsequently for verification of documents**

- 1) E.M.D. as stated above. (Submitted with Technical Bid)
- 2) Tender Form Fee (Submitted with Technical Bid)
- 3) Copy of valid PAN Card.
- 4) Copy of valid GST No.
- 5) The Average Annual Turnover CA Certificate preferably with UDIN should be at least 50% of estimated cost during the immediate last 3 consecutive Financial Years (2022-23, 2023-24, 2024-25).
- 6) Experience Certificate of similar work of Govt. Offices/ Semi-Govt./ State Govt./ IITs/ PSUs / Autonomous Organizations of the Central/State Government.
- 7) Form-A: Bank Mandate Form.
- 8) Form-B: Notarized Undertaking as per the tender document. (On Non-Judicial stamp paper of Rs. 100/-)
- 9) Any other document as may be necessary in connection with the job tendered for, including certificate.
- 10) Bank Solvency certificate: Bidder should have to submit a solvency certificate of the amount equal to 40% of the tender cost of the work issued by a scheduled bank, clearly mentioning the validity or should not be more than One-year-old from last date of submission of bid.

**List of Documents to be uploaded up to the last date and time mentioned above in Cover-2 (Financial Bid):**

- a. Duly filled in priced BOQ.

Kindly note that no physical submission of duly filled in BOQ is required and it is to be uploaded only on e-tendering website.

-Sd/-

**Institute Architect,  
IWD, IIT Roorkee**